

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

MILLS, Montrell W. - Request for Approval to Renew Contract of a Federal Government Annuitant ☐

FROM: William R. Kotapish
Director of Security
☐ Hqs.

EXTENSION

NO.

DATE

16 MAR 1982
1982

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. Director of Personnel
☐

2.

3.

4.

5.

6.

7.

8.

9.

10.

11.

12.

13.

14.

15.

(b) (1)
(b) (3)
(b) (6)

APPROVED FOR RELEASE
DATE: NOV 2007

~~CONFIDENTIAL~~

16 MAR 1982

MEMORANDUM FOR: Director of Personnel

FROM: William R. Kotapish
Director of Security

SUBJECT: MILLS, Montrell W.
Request for Approval to Renew Contract
of a Federal Government Annuitant []

REFERENCE: [] dated 23 January 1981

It is requested that approval be granted to renew the contract of Mr. Montrell W. Mills for a period of one year effective 18 January 1982. Mr. Mills, a retired Agency employee who resides in [] has participated as an Independent Contractor in the Office of Security's [] Correspondent Program since 18 January 1980. If this approval is granted, Mr. Mills' contract will be closely monitored to ensure that the gross payments plus his retirement annuity will be in conformance with current Agency policy. []

[]

W William R. Kotapish

APPROVED:

[]

fr Director of Personnel []

23 MAR 1982

Date

[]

[]

[]

OS []

~~CONFIDENTIAL~~